

Guru Nanak Dev University, Amritsar
Advertisement No. 11/2018

Applications are invited for the posts of Consultants (Constituent Colleges and Legal) and Officer on Special Duty in Guru Nanak Dev University College, Verka on the prescribed application form. For further details visit **University Website: <http://www.gndu.ac.in>**. The last date for receipt of applications is **12-11-2018.**

Amritsar
17.10.2018

REGISTRAR

GURU NANAK DEV UNIVERSITY, AMRITSAR

(Established by the State Legislature Act No.21 of 1969)

Accredited at "A++" grade (Highest level as per modified criteria notified on 27.7.2017) by NAAC and conferred "University with Potential for Excellence" status by the UGC

Advertisement No.11/2018

Applications are invited for the following posts on the prescribed application form so as to reach this office latest by **12.11.2018**. Cost of application form for **Class 'A' post will be Rs.1000/-(Rs.500/-for SC/ST and Handicapped Persons)**. Candidates are required to submit the downloaded application form, duly filled-in in all respects. Cost of application form can either be deposited with the University Cashier or through a crossed A/c Payee Bank Draft of Rs.1000/-(Rs.500/-for SC/ST and Handicapped Persons) in favour of the "**REGISTRAR, GURU NANAK DEV UNIVERSITY, AMRITSAR**" payable at Amritsar.

1. OFFICER ON SPECIAL DUTY (Fixed Pay Rs. 50,000/- P.M.)()(**)**

Guru Nanak Dev University College, Verka-1

Qualifications :

- (i) Serving/Retired approved Principals of the affiliated colleges of Punjab State Universities /Serving/Retired Professor of Universities.

2. Consultant, Constituent Colleges-1(Fixed Pay Rs.50,000/- PM (#)()(***)**

Qualifications :

M.Com with 50% marks/CA with knowledge of computer and having 15 years experience of handling the Accounts Matter.

3. Consultant,Legal-1(Fixed PayRs. 40,000/-PM)(#)()(***)**

Qualifications:-

- (i) LL.B. or LL.M. from a recognized University/Institution.
- (ii) Minimum ten years experience of working as District Attorney/Assistant District Attorney,retired or serving.

Note :-

- (#) These posts are tenure posts for a period of one year and extendable on fixed Pay.
- (*) Their appointment may be initially for the period of two years on contract basis extendable on yearly basis upto the age of 70 years.
- (**) Fixed pay or Last pay drawn minus (-) pension (for Pensioner), whichever is lower.
- (***) The age limit is 70 Years as per Syndicate decision on dated 23.4.2008 vide Para No. 40.

Instructions : -

1. Copy of Circular, containing detailed instructions, qualifications, etc. for the posts, is available only at the University Website: <http://www.gndu.ac.in>
2. **Persons already in service must send their applications through their employer. All those candidates working in organizations/institutions including affiliated colleges of the university may be allowed to appear in interview without No Objection Certificate with the condition that in case the candidate is selected, no extension in joining time will be allowed. Such candidates are required to give an undertaking on the format available on university website: www.gndu.ac.in. All such candidates will be given standard joining time i.e. one month from the issuance of appointment letter.**
3. The candidates are required to apply separately for each post earmarked for each Deptt. / Station.
4. **Incomplete applications in any respect or without the prescribed fee or received after the due date will not be entertained.**
5. University reserves the right to fill or not to fill up the posts and to call only suitable candidates for interview.
6. The number of post can be increased or decreased before the interview.
7. Candidates within India may not be considered in absentia.
8. C.V. of any candidate can be placed before the Selection Committee at the time of Interview.
9. Application once submitted will not be allowed to withdraw and application fees once paid shall not be refunded under any circumstances neither it shall be held reserve for any other recruitment or selection process in future. Before applying for the post, candidates are advised to satisfy themselves about their eligibility.
10. Mere applying and satisfying the essential/ minimum qualification required for a post does not entitle the candidate any right of appointment.

11. The University shall verify the antecedents/documents submitted by the candidates at the time of appointment or any time during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine background and has suppressed the said information, his/her services shall be terminated forthwith.
12. Canvassing in any form will lead to cancellation of candidature.
13. **The candidates who have already applied for a post of Consultant, Constituent Colleges in response to Advt.No.7/2018 and Advt No. 10/2018 need not apply again. However they may send additional information, if they so desire.**

**Amritsar
17.10.2018**

REGISTRAR