

**Guru Nanak Dev University, Amritsar
Advertisement No. 7/2018**

Applications are invited for the posts of Consultants (Horticulture, Finance, Vigilance, Constituent Colleges), Consultant-cum Coordinator (Centre of Preparation for Competitive Examinations), Counselor for Psychological Counseling and Officer on Special Duty in various Constituent/University Colleges of the University on the prescribed application form. For further details visit **University Website:** <http://www.gndu.ac.in>. The last date for receipt of applications is **27.6.2018**.

**Amritsar
6.6.2018**

REGISTRAR

GURU NANAK DEV UNIVERSITY, AMRITSAR

(Established by the State Legislature Act No.21 of 1969)

Accredited at "A++" grade (Highest level as per modified criteria notified on 27.7.2017) by NAAC and conferred "University with Potential for Excellence" status by the UGC

Advertisement No.7/2018

Applications are invited for the following tenure posts on the prescribed application form so as to reach this office latest by **27.6.2018**. Cost of application form for **Class 'A' posts will be Rs.1000/- (Rs.500/- for SC/ST and Handicapped Persons)**. Candidates are required to submit the downloaded application form, duly filled-in in all respects. Cost of application form can either be deposited with the University Cashier or through a crossed A/c Payee Bank Draft of Rs.1000/- (Rs.500/- for SC/ST and Handicapped Persons) in favour of the "**REGISTRAR, GURU NANAK DEV UNIVERSITY, AMRITSAR**" payable at Amritsar.

Details of Posts

1. Consultant (Horticulture)-1(Fixed Pay Rs.60,000/- P.M.)(#)(***)
2. Consultant (Finance)-1(Fixed Pay Rs.50,000/- P.M.)(#)(***)
3. Consultant (Vigilance) -1(Fixed Pay Rs. 50,000/- P.M.)(#)(***)
4. Consultant-cum-Coordinator, Centre of Preparation for Competitive Examinations-1 (Fixed PayRs. 50,000/- P.M.)(#) (**)(***)
5. Consultant, Constituent Colleges-1(Fixed Pay Rs.50,000/- PM (#)(**)(***)
6. Counselor for Psychological Counseling-1 (Fixed Pay Rs. 40,000/- P.M.)(#)(***)

OFFICER ON SPECIAL DUTY (Fixed Pay Rs. 50,000/- P.M.)(*)()**

7. Shaheed Ram Singh Pathania Memorial College, Niari, Distt. Gurdaspur-1
8. Guru Nanak Dev University College, Kalanaur, Gurdaspur-1
9. Amardeep Singh Shergill Memorial College, Mukandpur, Shaheed Bhagat Singh Nagar-1
10. Guru Nanak Dev University College, Patti, Distt. Tarn Taran-1
11. Guru Nanak Dev University College, Chung, Distt. Tarn Taran-1
12. Guru Nanak Dev University College, Jalandhar-1
13. Guru Nanak Dev University College, Nakodar-1
14. Guru Nanak Dev University College, Phillaur-1

QUALIFICATIONS

Consultants:-

1.Horticulture

2. Finance

3.Vigilance

Qualifications :-

Class I/A Class officer serving or retired in Government organization.

Experience: Work experience of 10 years in Government organization.

4. Consultant-cum-Coordinator, Centre of preparation for Competitive Examinations

Qualifications :

- (i) Retired Professor with experience of acting as Coordinator/teaching experience of Centre of Preparation for Competitive Examinations or any such Centre.

OR

- (ii) Retired civil servant (IAS/PCS, etc.) in the professional grade or higher.

5.Consultant, Constituent Colleges

Qualifications :

M.Com with 50% marks/CA with knowledge of computer and having 15 years experience of handling the Accounts Matter .

6. Counselor for Psychological Counseling

Qualifications :

Doctorate Degree in the relevant discipline from a recognized University with five years experience in the relevant field.

OFFICER ON SPECIAL DUTY :-

7. Shaheed Ram Singh Pathania Memorial College, Niari, Distt. Gurdaspur
8. Guru Nanak Dev University College, Kalanaur, Gurdaspur
9. Amardeep Singh Shergill Memorial College, Mukandpur, Shaheed Bhagat Singh Nagar.
10. Guru Nanak Dev University College, Patti, Distt. Tarn Taran
11. Guru Nanak Dev University College, Chung, Distt. Tarn Taran
12. Guru Nanak Dev University College, Jalandhar
13. Guru Nanak Dev University College, Nakodar
14. Guru Nanak Dev University College, Phillaur

Qualifications :-

(i) Serving/Retired approved Principals of the affiliated colleges of Punjab State Universities /Serving/Retired Professor of Universities.

Note :-

- (#) These posts are tenure posts for a period of one year and extendable on fixed Pay.
- (*) Their appointment may be initially for the period of two years on contract basis extendable on yearly basis upto the age of 70 years.
- (**) Fixed pay or Last pay drawn minus (-) pension (for Pensioner).
- (***) The age limit is 70 Years as per Syndicate decision on dated 23.4.2008 vide Para No. 40.

Instructions :-

1. Copy of Circular, containing detailed instructions, qualifications, etc. for the posts, is available only at the University Website: <http://www.gndu.ac.in>
2. **Persons already in service must send their applications through their employer. All those candidates working in organizations/institutions including affiliated colleges of the university may be allowed to appear in interview without No Objection Certificate with the condition that in case the candidate is selected, no extension in joining time will be allowed. Such candidates are required to give an undertaking on the format available on university website: www.gndu.ac.in. All such candidates will be given standard joining time i.e. one month from the issuance of appointment letter.**
3. The candidates are required to apply separately for each post earmarked for each Deptt. / Station.
4. **Incomplete applications in any respect or without the prescribed fee or received after the due date will not be entertained.**
5. University reserves the right to fill or not to fill up the posts and to call only suitable candidates for interview.
6. The number of posts can be increased or decreased before the interview.
7. Candidates within India may not be considered in absentia.
8. C.V. of any candidate can be placed before the Selection Committee at the time of Interview.
9. Application once submitted will not be allowed to withdraw and application fees once paid shall not be refunded under any circumstances neither it shall be held reserve for any other recruitment or selection process in future. Before applying for the post, candidates are advised to satisfy themselves about their eligibility.
10. Mere applying and satisfying the essential/ minimum qualification required for a post does not entitle the candidate any right of appointment.
11. The University shall verify the antecedents/documents submitted by the candidates at the time of appointment or any time during the tenure of the service. In case, it is detected that the

documents submitted are fake or the candidate has a clandestine background and has suppressed the said information, his/her services shall be terminated forthwith.

12. Canvassing in any form will lead to cancellation of candidature.
13. **The candidates who have already applied for the posts of Consultant (Horticulture), Consultant (Finance), Consultant (Vigilance) and Counselor for Psychological Counseling in response to Advt.No. 3/2018 and Officer on Special duty in response to Advt.No. 4/2018 need not apply again. However they may send additional information, if they so desire.**

**Amritsar
06.06.2018**

REGISTRAR