

# GURU NANAK DEV UNIVERSITY, AMRITSAR

## CADRE RECRUITMENT RULES(CRR) OF ASSISTANT DIRECTOR PHYSICAL EDUCATION

Advt. No. \_\_\_\_\_ Name of the Candidate : \_\_\_\_\_

### Score card performa/Guidelines for the post of Assistant Director Physical Education in the University

University Grants Commission in its notification UGC Regulation (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4<sup>th</sup> Amendment), 2016 has given a broad structure to be followed for short listing/ appointment of candidates to the post of Assistant Director Physical Education under the University System (in University and colleges) in Appendix III Table V (B) as under:

	<b>Assistant Director Physical Education (Stage I)</b>
Selection Committee Criteria / Weightage (Total Weightage =100)	A) Track Record of Championship Won (30%) B) Sports and Athletic Skills (40%) C) Interview Performance (30%)

### Score Card Proforma (To be filled in by the Candidate)

#### Category (A) Track Record of Championship Won (30%)

S.No.	Position Holder/Participation (*) (Maximum 30 Points)	Points Claimed	Points Verified
1.	<b>International Level recognized by AIU/IOA/ Govt. of India :</b> Participation= 30 Points		
2.	<b>National Level recognized by AIU/IOA/ Govt. of India :</b> Ist Position = 25 Points 2 <sup>nd</sup> Position = 20 Points 3 <sup>rd</sup> Position = 15 Points Participation = 10 Points		
3.	<b>All India Inter-University Level recognized by AIU/IOA/ Govt. of India :</b> Ist Position = 20 Points 2 <sup>nd</sup> Position = 15 Points 3 <sup>rd</sup> Position = 10 Points Participation = 7.5 Points		
4.	<b>Inter-University Zonal Level recognized by AIU/ Govt. of India :</b> Ist Position = 10 Points 2 <sup>nd</sup> Position = 7.5 Points 3 <sup>rd</sup> Position = 5 Points Participation = 2.5Points		
5.	<b>Inter-College/University Level :</b> Ist Position = 5 Points 2 <sup>nd</sup> Position = 3 Points 3 <sup>rd</sup> Position = 2 Points Participation = 0 Points		

(\*) Only the Highest achievement in one Sports shall be considered for weightage.

**Category (B) Sports and Athletic Skills (40%) as Coach/Manager**

Sr. No.	Level of Tournaments (Maximum 100 Points)	Points per Tournament	No. of Tournaments	Points Claimed*	Points Verified
1	International Level recognized by AIU/ IOA/ Govt. of India	10			
2	All India Inter-University/National Level recognized by AIU/ IOA/ Govt. of India	7.5			
3	Inter University/ Zonal Level recognized by AIU/ Govt. of India	5			
4	Inter College/ University Level	2.5			

**\* Candidates can not claim more than 100 points.**

Points scored by a candidate out of maximum points of 100 will be converted to 40% weightage as per the formula given below:

$$\text{Formula} = \frac{\text{Points Secured} \times 40}{100}$$

Total of the Points Claimed : \_\_\_\_\_

Date : \_\_\_\_\_

Signature of the Candidate

**Note :**

- Marks/Points claimed must be supported by documentary evidence attached with the application.
- No claim subsequently will be entertained.
- Wrong claiming of marks will lead to disqualification
- Please do not fill column of Verification

**Category (C) Interview Performance (30%)**

Interview before Selection Committee: maximum 30 Points

All the applications received shall be scrutinized by a Screening Committee and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared and points be awarded to all such candidates shall be calculated on the basis of the above criteria.

1. After allocation of points to all the eligible candidates, the Screening Committee will draw a list of all candidates indicating the points scored by them in descending order i.e. starting from the candidate getting the highest points from the category (a) & (b).
2. In case of tie in the points of two or more candidates, the candidates having the higher/highest Marks at the Master's level shall be ranked above the other (s).
3. For each first vacancy 6 candidates will be called for interview and assessment of Domain Knowledge according to Merit and 3 candidates for every additional vacancy. **In case the required number of applications are not received then the minimum number of applicants to be invited for interview shall be decided by the Vice- Chancellor.**
4. The Points awarded to the candidates during the process of screening of applications shall be used for selection process and in interview by the Selection Committee
5. The University shall display the criteria for short listing/screening of applications on its website.
6. In case of any dispute with regard to screening of applications, the decision of the University shall be final.

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**Standard Operating Procedure to be followed for appointment of Assistant Director Physical Education (Stage I) at the University Campus**

1. Online applications on the prescribed format shall be invited from the eligible candidates for the post(s) of Assistant Director Physical Education through an open advertisement to be published in the newspapers as well as posted on the University website ([www.gndu.ac.in](http://www.gndu.ac.in)).
2. The applicants will be required to fill up the Score Card Proforma duly approved by the Syndicate, available at [www.gndu.ac.in/Advertisement](http://www.gndu.ac.in/Advertisement).
3. After receipt of applications, scrutiny of applications shall be done by the Screening Committee to check the documents as well as eligibility of the applicants.
4. For each first vacancy 6 candidates will be called for interview and assessment of Domain Knowledge according to Merit and 3 candidates for every additional vacancy. **In case the required number of applications are not received then the minimum number of applicants to be invited for interview shall be decided by the Vice- Chancellor.**
5. The Screening Committee will verify the points claimed by the applicant in the Score Card and prepare a merit list based on the Score Card.
6. Screening Committee shall also send recommendation to invite 6 candidates for each first vacancy and 3 candidates for every additional vacancy (as approved by the Syndicate) for the interview from the merit list.
7. The constitution of the Selection Committee shall be as per UGC Regulations 2010 under Clause 5.0.0 and sub clause 5.1.0, 5.1.1 and 5.1.7 for appointments. At least four members, including two outside subject experts shall constitute the quorum.
8. The final Selection of the candidates will be made by the Selection Committee considering the following parameters:

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| <ul style="list-style-type: none"><li>A) Track Record of Championship Won (30%)</li><li>B) Sports and Athletic Skills (40%)</li><li>C) Interview Performance (30%)</li></ul> |
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