# **Department of Lifelong Learning**

## **About The Department**

The Department was established in 1985 with an objective of providing quality vocational education to the youth. The main focus of providing vocational education has been to make the youth, especially coming from weaker section of society, self-reliant. Over a period of time, the department has been making efforts to upgrade different syllabi, to keep pace with changing times. The regular classroom teaching is supported by extensive practical work, workshops, short term training and skill development programmes. Visit to various industrial units is a routine feature. This helps the students to know about the latest trends in industry. Regular interaction with eminent personalities are arranged to sensitize the students on various issues related to their respective fields of study and the contemporary social issues. These efforts of the department have brought very encouraging results, as many students have been able to start their own ventures and have got placements in various government and private organizations. It will always be an endeavor of the department to provide latest training and conducive environment to the students so as to develop them in the best possible ways. To showcase their talent, an exhibition of their artifacts is organised every year.

#### Mission

EMPOWERMENT OF PEOPLE: To enable them to learn, earn and live better lives.

### Objectives

Poverty alleviation and self reliance through well designed and co-ordinated vocational training to the weaker section of the society.

Women empowerment by way of making her self employable and independent.

To make women of the lower and middle economic segment of the society, socially more relevant by exposing them to new techniques and developments.

### **Skill Development Courses and Diplomas**

S.No.	Name of Course/Diplomas	Duration	Minimum Qualification	No. of Seats
1.	Certificate Course in Dress Designing Cutting & Tailoring (For Girls Only)	1 Year	Matriculation	80
2.	Diploma in Fashion & Textile Designing(For Girls Only)	1 Year	+2	40
3.	Diploma in Fashion Designing(For Girls Only)	1 Year	+2	80
4.	Diploma in Cosmetology(For Girls Only)	1 Year	+2	80
5.	Diploma in Computer Applications(For Girls Only)	1 Year	+2	80
6.	Certificate Course in Web Designing(Boys & Girls)	6 Months	+2	40
7.	Certificate Course in English Speaking and Communication Skills(Boys & Girls)	6 Months	+2	40
8.	Certificate Course in Cutting & Tailoring(For Girls Only)	6 Months	Matriculation	40
9.	Certificate Course in Beauty Culture(For Girls Only)	6 Months	Matriculation	40

### <u> Timings:-</u>

### **Short-term Training Programes**

In addition to this regular short term training programmes (20 days) are conducted by the Department. Some of the courses conducted by the Department are:

Salon Management Spa Therapies & Skin Treatments **Professional Makeup & Artistry Boutique Training and Management Traditional Embrodiery & Crochet** Basic Course in Stitching Gift Wrapping Fabric Painting Dyeing Art & Craft Soft Toys Making Drawing & Oil Painting Interior Decoration **Basic Cooking & Baking** Personality Development & **Communication Skills** Contemporary Dance Shorthand(English) Mobile Repair Laptop & Computer Repair MS. Office Tally Coral Draw Photoshop Online Form Filling(IT Return, Bills etc)

### Exhibition

The Exhibition is a regular feature which is organized every year in the university to showcase the items made by the students of the Department. This is open for the public and get huge response. Since this is a regular feature, there is always a gerat enthusiasm among students and teachers to provide better artifacts every year. Many students receive the orders for their creations made during the course of their study. The articles made by the students get tremendous appreciation by the visitors from the university and the outsider as well.

















### **Opportunities**

The courses offered by the Department prepare the students for acquiring skills for self employment by starting their own ventures. There exists certain openings in various Fashion houses, Boutiques, Beauty Parlour and the Computer firms. The students also have the possibility of being absorbed as Data Entry Operators / Computer Operators in various organizations. They also have the opportunities in various BPO Companies. In Addition, there are various opportunities to pursue the higher studies in the respective fields.

#### **Admissions Schedule**

Forms Availability: By third week of May

Counselling: 1st week of July

Classes Start by: last week of July

Contact us: 0183-2258802-09, 0183-2450601-14 (ExtNo.3176)

**Address:**Lifelong Learning Deptt. 1st Floor Working Women Hostel, Near Girls Sports Hostel, Guru Nanak Dev University, Amritsar.

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