



# GURU NANAK DEV UNIVERSITY, AMRITSAR

## FORM OF APPLICATION FOR CLASS "A" POSTS

(Total Fees 1000/- \* to be paid while submitting the form)

### NOTE :

1. Persons already in employment must send their applications through their employers, otherwise these will not be entertained.
2. All columns should be properly filled in. Incomplete applications are liable to be ignored.
3. The applications of the ineligible candidates are liable to be rejected without any intimation to the candidates concerned.
4. **Total fees 1000/- (non-refundable) can either be deposited at Cash Counter, Guru Nanak Dev University, Amritsar or through a crossed A/c payee Bank Draft in favour of Registrar, Guru Nanak Dev University, Amritsar payable at Amritsar. (\* Note: Rs. 500/- for SC/ST and Handicapped Person.)**
5. Attested copies of all certificates and detail marks cards, testimonial must be attached. Originals will have to be shown at the time of interview.
6. Separate application is required for each Post/Department/Station.
7. Please send the form of Application to Registrar, Guru Nanak Dev University, Amritsar- 143005 (Pb.)
8. **It is mandatory to fill score card performa for Assistant Professor.**

**Affix Recent  
Passport size  
Photograph duly  
attested**

1. Name in full Mr./Miss/Mrs. \_\_\_\_\_ Sex: M/F \_\_\_\_\_  
(in block letters)

2. Father's Name \_\_\_\_\_

3. (i) Address for Correspondence \_\_\_\_\_  
(in block letters)

Tel. \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

(ii) Permanent Home Address \_\_\_\_\_

Candidates who apply from aboard may state  
(i) Likely date of visit to India \_\_\_\_\_  
(ii) Postal address in India \_\_\_\_\_

4. Post applied for \_\_\_\_\_ Advt. No. \_\_\_\_\_  
Department/Office \_\_\_\_\_ Station \_\_\_\_\_

Area of Specialization \_\_\_\_\_

5. (i) If selected, how much time would you require for joining the post? \_\_\_\_\_  
(ii) Pay acceptable \_\_\_\_\_

6. (i) Date of Birth \_\_\_\_\_ (ii) Place of Birth \_\_\_\_\_

7. Nationality \_\_\_\_\_  
 (i) A citizen of India by birth and/or by domicile? \_\_\_\_\_  
 (ii) If a foreign national, state the name of Country? \_\_\_\_\_

8. Name of the State to which you belong \_\_\_\_\_

9. Specify if you belong to any of the following:

(a) Scheduled Caste/Tribe \_\_\_\_\_

(b) Backward Class \_\_\_\_\_

(c) Disabilities Category :

(i) Blindness or Low Vision \_\_\_\_\_

(ii) Deaf/Hearing impairment \_\_\_\_\_

(iii) Orthopaedically handicapped \_\_\_\_\_

**(Please state the correct position and attach certificate in support thereof issued by the competent authority)**

10. (i) Whether married or single ? \_\_\_\_\_

(ii) If married, the number of children \_\_\_\_\_

11. Were you ever prosecuted or convicted ? \_\_\_\_\_

12. Are you in receipt of any kind of pension ? \_\_\_\_\_

13. Are you a dismissed employee? State 'Yes' or 'No' \_\_\_\_\_  
 (if yes, reason thereof) \_\_\_\_\_

14. Were you ever disqualified from appearing in any university examination/undertaking University work? State 'Yes' or 'No' \_\_\_\_\_

15. **Employment:** Give particulars concerning all periods of employment of a professional nature:

Name of employer	Date of joining	Date of leaving	Position

Nature of duty or work	Name of Head under whom worked	Basic pay p.m. with the Grade



19. **Details of Publications** (Mention numbers only). **Attach a complete list of Publications** with respect to each category, giving full particulars ?

	Published	In Press	Accepted	Communicated
<b>1 Books</b>				
1.1 Reference/Text Books				
1.2 Edited Books				
1.3 Other Books				
<b>2 Articles</b>				
2.1 In Foreign International Journals				
2.2 Referral Journals				
2.3 Non Referral Journals				
2.4 Other Articles				
<b>3 Abstracts</b>				
<b>4 Manuals, etc.</b>				
<b>5 Any other(specify)</b>				

20. Teaching/Research Experience :

**Experience in Universities/ Affiliated Colleges/ and or in Nationally/ Internationally recognized Research Institutions/ Laboratories.**

**(A) Teaching Experience:**

(i) Post Graduate Classes \_\_\_\_\_ Years \_\_\_\_\_ Months

(ii) Degree Classes \_\_\_\_\_ Years \_\_\_\_\_ Months

**(B) Research Experience:** \_\_\_\_\_ Years \_\_\_\_\_ Months

21. Experience of supervising research or administration (Give details) :

\_\_\_\_\_

\_\_\_\_\_

22. References : These should be professionally competent persons who are well acquainted with the applicant's training, accomplishments, capabilities and the character but must not be relations. Three references should be listed and at least two of them should be citizens of India. For applicant's having done post-graduate or post-doctoral research, the research supervisors must be listed. Employer of each major employment and of the present/latest employment must be listed.

1. Name : \_\_\_\_\_  
Occupation or Position \_\_\_\_\_  
Address \_\_\_\_\_

2. Name : \_\_\_\_\_  
Occupation or Position \_\_\_\_\_  
Address \_\_\_\_\_

3. Name : \_\_\_\_\_  
Occupation or Position \_\_\_\_\_  
Address \_\_\_\_\_

23. Copies of testimonials from :

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24. Academic achievements and extra curricular activities (Give details) :

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25. **Additional remarks** : The applicant may mention here any special qualifications or experience which have not been included under the heads given above. If the space below is insufficient, attach a separate sheet and indicate here.

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26. **List of enclosures sent with the application :**

- (i) \_\_\_\_\_ (ii) \_\_\_\_\_  
(iii) \_\_\_\_\_ (iv) \_\_\_\_\_  
(v) \_\_\_\_\_ (vi) \_\_\_\_\_

27. **Marks claimed as per API based Performance Based Appraisal System(PBAS)**

(for the post of Professor/Associate Professor or equivalent grade post.): \_\_\_\_\_

(To be filled in by the candidate)

28. **Marks claimed as per performa for the post of Assistant Professor:** \_\_\_\_\_.

29. Details Bank Draft attached / University Fee Receipt No.:

Name of Bank	Bank Draft No.	Date	Amount
University Receipt No.	Date	Amount	

I hereby solemnly declare that all the entries in this form are true to the best of my knowledge and belief. I understand that any material mis-representation or omission made, render me liable to termination or dismissal.

Date \_\_\_\_\_

Place \_\_\_\_\_

\_\_\_\_\_  
Signature of the candidate

**Recommendation of the employer**

\_\_\_\_\_  
Signature and designation of the employer  
Seal of the office

Date \_\_\_\_\_

Place \_\_\_\_\_

**GURU NANAK DEV UNIVERSITY, AMRITSAR**  
**Score card Proforma for the Post of Assistant Professor**

Name of the Post Applied For: \_\_\_\_\_

Name of the Candidate : \_\_\_\_\_

**a) Academic Record and Research Performance (50%)**

(I) Academic Record- Maximum 30 Points					
S.N.	Examination	Category I	Category II	Marks Claimed	Verification
		(≥60%)	(≥50% but)		
1.	Bachelor's degree *	6	4		
2.	Master's degree *	9	7 (55% or more eligibility)		
3.	Ph.D. **	7			
4.	NET	4			
5.	NET-JRF	6			
6.	University Gold Medalist in Master Degree	2			
Total Marks Out of 30					

\* In the relevant subject

\*\* Ph.D.

Provided that Ph.D. Degree is awarded as per UGC Regulations "Minimum Qualification Required for the Appointment And Career Advancement of Teachers in Universities and Institutions Affiliated to it (3<sup>rd</sup> Amendment) Regulations 2009" notified on 11<sup>th</sup> July, 2009 or **qualifies** as per clause 3 of "Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education (4<sup>th</sup> Amendment), Regulations, 2016" available on the UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

(II) Research Performance – Maximum 20 Points						
	Publications Category	Publications Type	First and/or Corresponding or sole author/editor	Co-author/co-editor	Marks Claimed	Verification
1.	Research Papers	Recognized and Reputed referred Journal with ISBN/ISSN numbers as approved by UGC	8/paper (International) 5/Paper (National)	5/paper (International) 3/Paper (National)		
2.	Conference Proceedings	Conference proceedings published as full length papers etc.(Abstracts not to be included in related area/subject)	2/paper	1/paper		
3.	Books- Authored	Subject Books (in related area subject) by International/ National level publishers/ State	8/book	6/book		

		& Central Govt. Publications with ISBN/ISSN numbers				
4.	Books-Edited	Edited Books/ Journals(in related area/subject) by International/National level publishers/ State & Central Govt. Publications with ISBN/ISSN numbers	6/book	4/Book		
5.	Chapter(s) in Books	Chapters in Books(in related area/subject) published by International/National level publishers with ISBN/ISSN numbers <b>(Chapters in self-edited book should not be considered)</b>	4/book chapter	2/book chapter		
<i>Maximum marks will be 20 for this category.</i>					<b>Total Marks Out of 20</b>	

<b>(III) Teaching experience (Max/ 10 Marks)</b>				
S.N.			Marks Claimed	Verification
1.	Post Ph.D research experience as Post Doctoral fellow/Research Associate/ Research Scientist etc. in recognized University/ Institution in India or abroad	3 marks/academic year *		
2.	Teaching experience (as full time adhoc/ temporary or permanent in recognized university/college where education courses are taught in Teacher-Training Institution)	2.5 marks/academic year *		
<b>Total Marks out of 10</b>				

*\* Research /Teaching experience of less than academic year will be ignored.*

**Grand Total** of the Marks Claimed : \_\_\_\_\_

Signature of the Candidate

**Date :** \_\_\_\_\_

**Note :**

- **Marks claimed must be supported by documentary evidence attached with the application.**
- **No claim subsequently will be entertained.**
- **Wrong claiming of marks will lead to disqualification**
- **Please do not fill column of Verification**



**GURU NANAK DEV UNIVERSITY, AMRITSAR**

**Please fill in the following slips for correspondence address:**

Roll No. \_\_\_\_\_

Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PIN : \_\_\_\_\_ Contact No. \_\_\_\_\_

Roll No. \_\_\_\_\_

Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PIN : \_\_\_\_\_ Contact No. \_\_\_\_\_

Roll No. \_\_\_\_\_

Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PIN : \_\_\_\_\_ Contact No. \_\_\_\_\_

Roll No. \_\_\_\_\_

Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PIN : \_\_\_\_\_ Contact No. \_\_\_\_\_