

**Standard Operating Procedure to be followed for appointment of  
Assistant Professors on regular/contract basis  
at the University Campus and its Regional Campuses**

1. Online applications on the prescribed format shall be invited from the eligible candidates for various posts of Assistant Professors through an open advertisement to be published in the newspapers as well as posted on the University website ([www.gndu.ac.in/Advertisement](http://www.gndu.ac.in/Advertisement)).
2. The applicants will be required to fill up the Score Card Proforma duly approved by the Syndicate, available at [www.gndu.ac.in/Advertisement](http://www.gndu.ac.in/Advertisement).
3. After receipt of applications, scrutiny of applications shall be done by the Board of Control of the concerned department to check the documents as well as eligibility of the applicants.
4. The Board of Control will verify the marks claimed by the applicant in the Score Card and prepare a merit list based on the Score Card.
5. Board of Control shall also send recommendation to invite 6 candidates for each first vacancy and 3 candidates for every additional vacancy (as approved by the Syndicate) for the interview from the merit list.
6. The assessment of the domain knowledge of the shortlisted applicants (for 20 marks) will be done by subject experts in a simulated class room set up.
7. The constitution of the Selection Committee shall be as per UGC Regulations 2010 under Clause 5.0.0 and sub clause 5.1.1 for appointments on regular basis and Clause 13.0 & sub clause 13.1 for appointments on contract basis. At least four members, including two outside subject experts shall constitute the quorum.
8. The final Selection of the candidates will be made by the Selection Committee considering the following parameters:
  - a) Academic Record and Research Performance - 50 marks
  - b) Teaching Experience - 10 marks
  - c) Assessment of domain knowledge - 20 marks
  - d) Interview - 20 marks