

Guru Nanak Dev University, Amritsar

AMRUT Centre for Urban Planning for Capacity Building
(Under the aegis of Ministry of Housing and Urban Affairs), GNDU, Amritsar.

Walk-in Interview

Online applications (by filling Google Form) are invited from eligible candidates for various posts for **Preparation of GIS based Master Plans for Kathua, Samba, R.S. Pura, Udhampur and Doda**. The selected candidates will be working on the above mentioned Master Plans and will be based in Jammu Division for a period of six months (on contract basis).

Important Dates:

Last date for Online applications by filling Google Forms	<u>23-03-2026</u>
Walk-in-Interview	<u>27-03-2026</u>

The following posts are required to be filled through walk-in-interview for six months only (subject to availability of grant and permission of competent authority)

S No.	Name of the Post(s)	No. of Post(s)	Experience Required	Monthly Salary	Tenure
A	Planning Manager	01	Minimum 5 years relevant Full Time work experience	Rs. 1,00,000/-	https://forms.gle/eGXMb6d5o4cFLT8n6
B	Senior Planner	2*	Minimum 2 years relevant Full Timework Experience	Rs. 60,000/-	https://forms.gle/3M1bYrtgfWBDpt2m8

* The Planner Manager/Senior Planner shall be stationed in the above mentioned towns in Jammu Region/Jammu Office/Amritsar.

**Candidates are required to apply separately for each post by filling multiple google forms.

Only shortlisted candidates will be called for interview (if the number of candidates is too high after the scrutiny on the basis of attached scorecards).

QUALIFICATIONS

PLANNING MANAGER

- i. A Good academic record.
- ii. PG degree in the subject of Urban Planning/ Transport Planning/ Infrastructure Planning/ Environment Planning / Housing or equivalent with 55% marks (or an equivalent grade on a point-scale wherever the grading system is followed) from an Indian University, or an equivalent degree from an accredited foreign university.
- iii. Minimum 5 years of relevant, full-time work experience with Government Departments/ agencies, and other public stakeholders, will be preferred. Knowledge and awareness of current initiatives of the government in Urban Planning and development.
- iv. Good communication skills in English and Local language (written and verbal).
- v. Proficiency in Microsoft Office tools, statistical and GIS software.
- vi. Ability to work well in multi-disciplinary teams, balance multiple priorities, and work under tight deadlines.
- vii. Ability to understand the level of details, essential for a given task.

SENIOR PLANNER:

- i. A Good academic record.
- ii. PG degree in the subject of Urban Planning/ Transport Planning/ Infrastructure Planning/ Environment Planning / Housing or equivalent with 55% marks (or an equivalent grade on a point-scale wherever the grading system is followed) from an Indian University, or an equivalent degree from an accredited foreign university.
- iii. Minimum 2 years of relevant, full-time work experience.
- iv. Knowledge and awareness of current initiatives of the government in Urban Planning and development. Experience of working with Government Departments/ agencies, and other public stakeholders, will be preferred.
- v. Good communication skills in English and Local language (written and verbal).
- vi. Proficiency in Microsoft Office tools, statistical and GIS software.
- vii. Ability to work well in multi-disciplinary teams, balance multiple priorities, and work under tight deadlines.
- viii. Ability to understand the level of details, essential for a given task.

Terms & Conditions

1. Candidates are required to apply in the online mode only through Guru Nanak Dev University, Amritsar website www.gndu.ac.in. No other means / mode of application (through post, email, fax, deposit of CV etc.) will be accepted. The candidates are required to apply separately for each post. Applicants are required to take TWO printouts of the Online Application Form. Affix the same passport size photograph (which was uploaded with the online form) on it and SEND a COPY to 'THE REGISTRAR, GURU NANAK DEV UNIVERSITY, AMRITSAR-143005', PUNJAB along with self-attested copies of all the certificates of educational/professional qualifications (degrees and DMC's with conversion formula of CGPA) and experience certificate.
2. Copy of circular containing detailed instructions, date of walk-in-interview, qualifications, etc. for the posts, is available only at <http://www.gndu.ac.in>.
3. Candidates must have a valid Email-Id of his own, which should be active throughout the recruitment process. Candidates should keep checking the "Inbox" or even the "Spam box" of his/her Email-Id regularly during the recruitment process as the University may send any important intimations on the University Website and/or through Email.
4. Candidates should check their Email account for updates. GNDU will not be responsible for any loss of Email sent, due to invalid/wrong Email Id provided by the candidates or for delay/ non receipt of information if a candidate fails to access his/her email/website in time.
5. Candidates are requested in their own interest to remain in touch with the University website www.gndu.ac.in. Issuance of notifications in the newspaper is not obligatory on the part of the university.
6. Candidates should take utmost care to furnish the correct details while filling in the online application. Any mistake committed by the candidates shall be his/her sole responsibility.
7. The candidates should ensure the completion of all the steps of the application by the stipulated date and time given in the advertisement.
8. Please keep the following details ready with you before starting your online application:
 - a. Personal details including Date of Birth and Nationality
 - b. Mobile Number
 - c. Valid Email Id
 - d. Percentage of your educational qualification starting from Matriculation examinations to onwards.
(Please calculate percentage from CGPA in advance).
9. Before applying for the post, candidates are advised to satisfy themselves about their eligibility.
10. Candidate also has to submit the filled score card performa on the google form (format pdf/doc). The score card performa for each post needs to be submitted, if candidate is applying for more than one post.
11. Incomplete applications not duly substantiated with supporting documents in any respect or hard copy of application received after the due date will not be entertained.
12. University reserves the right to fill or not to fill up the posts and to call only suitable number of candidates for interview/counseling.
13. The number of posts can be increased or decreased.
14. Mere applying and satisfying the essential/ minimum qualification required for a post does not entitle the candidate any right of appointment.
15. The University shall verify the antecedents/documents submitted by the candidates at the time of appointment or any time during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine background and has suppressed the said information, his/her services shall be terminated forthwith.
16. Any dispute with regard to the selection/recruitment process will be subject to the courts/tribunals having Jurisdiction of Amritsar.
17. For any enquiry regarding online application form, please contact Phone No.9501108128, 9356002636, 9501244377 Timing: 9.00 A.M. to 5.00 P.M. on working days.

Team Leader

AMRUT Funded Centre for Urban Planning for Capacity Building

Score card for applicants for “Formulation of GIS-based Master Plans for Kathua, Samba, Udhampur, RS Pura & Doda” under AMRUT Funded Centre of Urban Planning for Capacity Building, Amritsar

Post Applied for: **Planning Manager**

Name of the Candidate: _____

S. No.	Academic Record	Score			Score Claimed	Score Verified by the Shortlisting Committee
		80* & Above = 25	60* & to less than 80% = 23	55% to less than 60% = 20		
1.	Post- Graduation in Planning					
2.	Ph.D	30				
3.	Research Publication (2 marks for each research publication published in Peer-Reviewed or UGC- listed Journals)	20				
4.	Full time Experience in Planning Field* (After Five years) (2 marks for one year each)	20				
5.	Awards					
	International/ National Level (Awards given by International Organisations/ Government of India recognised National Level Bodies)	05				
	State – Level (Awards given by State Government)	03				
Total (100 Marks) (Filled by the Candidate)						
60% weightage of 100 marks as per formula = (Marks secured/ Maximum marks (100))*60						
<p>*In the relevant subject/Field Note : Total sum of marks awarded against serial no 5 shall not exceed 5 marks.</p> <p align="center">DECLARATION</p> <p>I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given in Annexure -I, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.</p> <p>Date: _____</p> <p>Place: _____</p> <p align="right">(Signature of the Applicant)</p>						

Score card for applicants for “Formulation of GIS-based Master Plans for Kathua, Samba, Udhampur, RS Pura & Doda” under AMRUT Funded Centre of Urban Planning for Capacity Building, Amritsar

Post Applied for: Senior Planner Name of the Candidate: _____

S. No.	Academic Record	Score			Score Claimed	Score Verified by the Shortlisting Committee
		80* & Above = 25	60* & to less than 80% = 23	55% to less than 60% = 20		
1.	Post- Graduation in Planning					
2.	Ph.D	30				
3.	Research Publication (2 marks for each research publication published in Peer-Reviewed or UGC- listed Journals)	20				
4.	Full time Experience in Planning Field* (After two years) (2 marks for one year each)	20				
5.	Awards					
	International/ National Level (Awards given by International Organisations/ Government of India recognised National Level Bodies)	05				
	State – Level (Awards given by State Government)	03				
Total (100 Marks) (Filled by the Candidate)						
60% weightage of 100 marks as per formula = (Marks secured/ Maximum marks (100))*60						
<p>*In the relevant subject. Field Note: Total sum of marks awarded against serial No. 5 shall not exceed 5 marks.</p> <p align="center">DECLARATION</p> <p>I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given in Annexure -I, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.</p> <p>Date: _____</p> <p>Place: _____</p> <p align="right">(Signature of the Applicant)</p>						