



# Guru Nanak Dev University, Amritsar

Own Car Performa for Flying Squad duty for the Session \_\_\_\_\_

1. Date of Duty Performed : \_\_\_\_\_ Session (M/E) : \_\_\_\_\_
2. Own Car No. : \_\_\_\_\_
3. Name(s) of the Person (s) with designation who performed the flying squad duty  
Coordinator: \_\_\_\_\_  
Member: \_\_\_\_\_  
Member: \_\_\_\_\_  
Member: \_\_\_\_\_
4. Route adopted to visit the allotted centre/station (in sequence) : \_\_\_\_\_  
: \_\_\_\_\_
5. Name of Toll Plaza during the journey (Attached copy of toll tax receipt) : \_\_\_\_\_
6. Local/Out Station Duty : \_\_\_\_\_
7. Car Meter reading at the start of journey : \_\_\_\_\_
8. Car Meter reading at the end of journey : \_\_\_\_\_
9. Total Kms. (Up + Down) : \_\_\_\_\_
10. Total Amount @ Rs. 10/- + Toll Taxes (if any) : \_\_\_\_\_
11. Bank Detail  
Name of Bank/Branch : \_\_\_\_\_  
Account No. : \_\_\_\_\_  
IFSC Code : \_\_\_\_\_

Signature of the team Coordinator

Receipt

Received a sum of Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_) for the Registrar, Guru Nanak Dev University, Amritsar on Account of By Own Car charges for the purpose mentioned above.

Verified

Signature of Teacher/Officer

Entry Seen

Auditor