

GURU NANAK DEV UNIVERSITY, AMRITSAR

Advt. No. _____ Name of the Candidate : _____

Score card performa/Guidelines for the post of Medical Officer in the University Health Centre

The Distribution of 100 Marks will be as follows:

- (A) **Academic Background (10%)**
- (B) **Experience = (10%)**
- (C) **Screening Test = (40%)**
- (D) **Assessment of Domain Knowledge (20%)**
(Assessment by the Experts)
- (E) **Interview performance (20%)**
(Assessment by the Interview Board)

Score Card Proforma (To be filled in by the Candidate)

(A) Academic Background (10 %) Max. Marks 10					
S.N.	Examination	Category I	Category II	Marks Claimed	Marks Verified
		(>60%)	(>50% but < 60%)		
1.	Bachelor's degree *	5	3		
2.	Master's degree *	5			
* In the relevant subject					

(B) Experience (10%) Max. Marks 10				
Sr. No.	Category	Experience (in years)	Marks Claimed	Marks Verified
1	Experience (1 mark per year)			

Total of the Mark Claimed : _____

Date : _____

Signature of the Candidate

Note :

- **Marks claimed must be supported by documentary evidence attached with the application.**
- **No claim subsequently will be entertained.**
- **Wrong claiming of marks will lead to disqualification**
- **Please do not fill column of Verification**

(C) Screening Test (40 %)

Max. Marks= 40

- (i) The Screening Test will be compulsory comprising 40 Marks.
- (ii) The Screening Test will consist of 80 objective type questions with multiple choice carrying ½ mark each.
- (iii) **The Screening Test paper will be set out of the syllabus prescribed for MBBS.**
- (iv) The duration of the Test will be of 1½ hours.
- (v) There shall be no negative marking for wrong answers.
- (vi) Candidate shall mark responses only on the OMR sheet given to the candidate in the Examination hall. Responses marked on the Test booklet or any paper other than OMR sheet shall not be examined for which the candidate himself/herself will be responsible.
- (vii) Candidates must read the instructions to fill the responses in the OMR sheet before the examination. Instructions to fill the responses in the OMR sheet will be provided along with the admit card to the eligible candidates.
- (viii) The evaluation of the OMR sheet will be computerized.

All the applications received shall be scrutinized by a Screening Committee and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared and marks

awarded to all such candidates shall be calculated on the basis of the above criteria.

1. After allocation of marks to all the eligible candidates, the Screening Committee will draw a list of all candidates indicating the marks scored by them in descending order i.e. starting from the candidate getting the highest marks from the category (A) (B) & (C).
2. In case of tie in the marks of two or more candidates, the candidates having the higher/highest marks at the Bachelor degree (MBBS) level shall be ranked above the other (s).
3. For each first vacancy 6 candidates will be called for interview and assessment of Domain Knowledge according to Merit and 3 candidates for every additional vacancy. **In case the required number of applications are not received then the minimum number of applicants to be invited for interview shall be decided by the Vice-Chancellor.**
4. The Marks awarded to the candidates during the process of screening of applications shall be used for selection process and in interview by the Selection Committee
5. The University shall display the criteria for short listing/screening of applications on its website.
6. In case of any dispute with regard to screening of applications, the decision of the University shall be final.
7. The same procedure be followed for the vacancies belonging to reserve categories and separate eligibility list(s) are to be prepared for each category.