

The Quotation must be sent in a sealed cover super -scribed with our reference no. and due date of opening, failing which the Quotation will be rendered invalid.

Golden Jubilee Centre for Entrepreneurship and Innovation (GJCEI)
GURU NANAK DEV UNIVERSITY, AMRITSAR

Ref.: 1460/GJCEI

Dated: 11/1/26

NOTICE INVITING QUOTATION

Subject: Sealed quotations for the supply of Stationery Items for the workshop on Advancing Scholarly Communication: Workshop on Academic and Content Writing.

Sealed quotations are invited for the supply of stationery items as per the list mentioned below, required during the upcoming workshop on **“Advancing Scholarly Communication: Workshop on Academic and Content Writing”** from 21 to 22 January, 2026 Organized by GJCEI, Guru Nanak Dev University, Amritsar.

Sr. No.	Item Description	Quantity (Approx.)
1.	Notebooks	20 Nos.
2.	Pens	20 Nos.
3.	Folders	20 Nos.
4.	Banners	2 Nos.
5.	Certificates	100 Nos.
6.	Bouquet	2 Nos.
7.	Fulkari	2 Nos.

Terms & Conditions

1. Sealed quotations should be addressed to The Coordinator, Golden Jubilee Centre for Entrepreneurship and Innovation (GJCEI), Guru Nanak Dev University, Amritsar-143005, and must reach this office by 12.01.2026 at 4:00 p.m. through Registered/Speed Post/Courier. The envelope must be superscribed **“Quotation for Stationery items for Advancing Scholarly Communication: Workshop on Academic and Content Writing”**.
2. Rates per day should be inclusive of all taxes, duties and levies in Indian Rupees F.O.R. Golden Jubilee Centre for Entrepreneurship and Innovation (GJCEI), Guru Nanak Dev University, Amritsar. Rates should be written both in words and figures.
3. Quotations should be written legibly and be free from erasing and over-writing. Any corrections, if necessary, must be duly attested by the authorized signatory.
4. Only quotations received within the due date and time will be considered.
5. Vendors cannot withdraw their offer once it is submitted.
6. The vendor may quote the items, which meet the requirements and specifications.
7. Services must be provided by the selected vendor/bidder according to the tentative schedule of the residential course. Tentative schedule of the residential courses is as follows.

Prof. (Dr.) Balwinder Singh
Coordinator, GJCEI

Co-ordination
Golden Jubilee Centre For
Entrepreneurship & Innovation