

**The Quotation must be sent in a sealed cover super -scribed with our reference no. and due date of opening, failing which the Quotation will be rendered invalid.**

**Golden Jubilee Centre for Entrepreneurship and Innovation (GJCEI)**  
**GURU NANAK DEV UNIVERSITY, AMRITSAR**

Ref.: 1461/GJCEI

Dated: 11/1/26

**NOTICE INVITING QUOTATION**

**Subject:** Sealed Quotations for Providing Refreshments for the workshop on "Advancing Scholarly Communication: Workshop on Academic and Content Writing".

Sr. No.	Meals	Tentative Time	Daily Menu
1.	High Tea	11:30 AM	Tea/Coffee, Samosa/Mix Pakoda/Cuttle/ Sandwich /Paneer Pakoda, Water Bottles
2.	Lunch	01:30 PM	Dal/ Pindi Channa, Shahi Paneer/Kadhai Paneer/Matar Paneer, Mix Salad, Roti, Rice, Halwa/Gulab Jamun and Water Bottles
3.	Evening Tea	04:00 PM	Tea/Coffee, Biscuits/Chips and water bottles

**Terms & Conditions**

1. Sealed quotations should be addressed to The Coordinator, Golden Jubilee Centre for Entrepreneurship and Innovation (GJCEI), Guru Nanak Dev University, Amritsar-143005, and must reach this office by 12.01.2026 at 4:00 p.m. through Registered/Speed Post/Courier. The envelope must be superscribed "Quotation for refreshment for Advancing Scholarly Communication: Workshop on Academic and Content Writing".
2. Rates per day should be inclusive of all taxes, duties and levies in Indian Rupees F.O.R. Golden Jubilee Centre for Entrepreneurship and Innovation (GJCEI), Guru Nanak Dev University, Amritsar. Rates should be written both in words and figures.
3. The quotations should be written legibly and free from erasing and over-writing. Any corrections, if necessary, must be duly attested by the authorized signatory.
4. Only quotations received within the due date and time will be considered.
5. Vendors cannot withdraw their offer once it is submitted.
6. The vendor may quote the items, which meet the requirements and specifications.
7. Services must be provided by the selected vendor/bidder according to the tentative schedule of the residential course. Tentative schedule of the residential courses is as follows.

Sr. No.	Name of Workshop	Dates	No. of Participants
1.	Advancing Scholarly Communication: Workshop on Academic and Content Writing	21 to 22 January 2026	110

8. Vendor/Bidder must adhere to safety protocols and cleanliness guidelines. High quality standards for food and hygiene must be ensured by the vendor/bidder for participant satisfaction.
9. All the utensils, dinner sets, and other equipment required in the mess should be arranged by the caterer and replaced if missing/damaged in the kitchen.
10. The GJCEI Committee also reserves the right to accept/reject the offers.

Prof. (Dr.) Balwinder Singh  
 Coordinator, GJCEI

Co-ordinator  
 Golden Jubilee Centre For  
 Entrepreneurship & Innovation