

**GURU NANAK DEV UNIVERSITY, AMRITSAR**  
**E-TENDER NOTICE**

Online tender notice for allotment of **Food Court (Unit No: 4)** for vegetarian food and meal is invited from eligible/reputed vendors/contractors/proprietors/individuals:-

E-tender No	Name of the Work	Earnest Money (EMD)	Processing Fee	Cost of Tender Form
GNDU/Gen/12/2025	Allotment of Fast Food Outlet	Rs. 50,000	Rs. 590/- (including GST)	Rs. 2360/- (including GST)

**Schedule for Allotment of Tenders:**

Availability of Tenders online for Bidding	Last date of Submission for online Bids	Processing Fee/EMD (To be paid online only)	Date of Opening	
			Technical Bid	Financial/Price Bid*
From:06/05/2025	26/05/2025 Upto 5.00 PM	26/05/2025 Upto 5.00 PM	29/05/2025	To be intimated later on

**Terms & Conditions and Technical Specifications for Allotment of Food Court**

- 1 GNDU, Amritsar intends to enter into contract for allotment of Food Court (4 unit's I-IV) in its premises having 896 sq. ft. covered area of each unit (Copy of Drawing is attached).
- 2 Interested vendors/contractors/proprietorships/individuals whose interest aligned with the purpose of food court can submit bid duly completed in two bid system i.e. Technical Bid and Financial Bid. Technical Bid (As per form T Sr. No. 1 to 7) (Annexure A to D) and Financial Bid (Annexure E) online only.
- 3 Financial Bids of only those bidders will be opened whose technical bids qualify the technical bid eligibility criteria and are found eligible.
- 4 Tender fee and Earnest money will be accepted online only as per the provision made on the tender website [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in). Bank guarantee for EMD will not be accepted. Online submission of EMD is mandatory.
- 5 All the pages of the Technical Bid must be signed by the authorized signatory and sealed documents (hard copy) as mentioned must be submitted to the Assistant Registrar (General). Guru Nanak Dev University, Amritsar by Registered Post/Courier/By-Hand before or upto 28/05/2025 of submission of tender.
- 6 The Bidder can apply for one or more units. But only a one unit of food court will be allotted to a vendor/contractor/proprietor/individual/firm's name.
- 7 The Tender is liable to be rejected in case fixed tender processing fee and Earnest Money are not received.
- 8 The bidder has to quote per unit/per month rent in the financial bid.

- 9 In case the highest bidder commits mistakes or fails to comply with the terms and conditions, the matter will be considered by committee constituted by the competent authority for appropriate action viz forfeiting of EMD, Blacklisting the firm or any other action deemed fit by the committee and the decision of committee will be binding on the Highest-1 firm.
- 10 Bidder should attach the Index/checklist as front page for checking of documents mentioned with page numbering.
- 11 Technical and financial bids will be opened by the Committee after the closing date. The tenderers will be invited for presentation and clarifications if needed. Technical and Financial bids of the Tenderers complying with the prescribed Technical and Financial specifications, will be opened by the Committee. Tenderers or their authorized agents may be present if they so desire during opening of the Tenders.
- 12 Documents specified in Technical bid including payment details of EMD and Form fee, PAN No., GST number, technical details as per specifications given in tender should be duly signed by the tenderer.
- 13 Technical specifications Compliance Certificate must be submitted along with the technical bid. The compliance of technical specification is mandatory. Any deviation from Technical Specification is not allowed and leads rejection of bid
- 14 Undertaking on Letter-Head (Must be attached with Technical Bid) to the effect that the firm or bidder is neither black listed nor involved in any such case by any Government Department and also nor any criminal case is registered against the firm/bidder. Affidavit and GST certificate are also required.
- 15 Documents specified in Technical bid including payment details of EMD and Form fee, should be scanned and uploaded compulsory as PDF file within the period of submission of technical bid along with above mentioned documents (Documents of Technical Bid) Form T.
- 16 The university reserves the rights to cancel the tender process at any stage. If any discrepancy is found at any later stage, the university reject any one or all the tender without assigning any reasons thereof. The university does not bind to accept the highest bidder or any specific tender as found unsuitable by the committee. The decision of the university in this regard shall be final and binding.
- 17 In case of any dispute arising regarding this, the Vice-Chancellor, Guru Nanak Dev University, Amritsar would act as an Arbitrator and his decision shall be final and binding upon both the parties. Any legal dispute shall be confined to the court of Amritsar Jurisdiction or Punjab & Haryana High Court, Chandigarh, only.
- 18 Bidders must submit details of their address, telephone numbers (Landline and mobile), email Id, etc. along with document (Technical Bid form T)
- 19 Any corrigendum related to tender will be uploaded only on University website [www.gndu.ac.in](http://www.gndu.ac.in) and e-tender website [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) and no separate information will be published on newspaper. Bidders are required to visit the University website regularly.
- 20 The EMD will be returned to unsuccessful Bidders only after the tender is finalized. EMD of successful Bidder will be released after the satisfactory report from technical committee.
- 21 Bidders are requested to submit the tenders well in time. The University shall not be responsible for any failure of Network or any other reason for non-submission of tenders.

- 22 Financial bid should be submitted online only in specified Format. Uploading of Financial bid as scanned copy along with technical bid or any disclosure will leads to rejection of tender.
- 23 The bids shall be valid for a period of 120 days as indicated in "Notice inviting Tender" after the date of opening of the tender.
- 24 The document of Legal Agreement to be prepared. The bidder will sign the Final agreement with the University after getting the Allotment Letter.
- 25 The tenderers may visit the University before participating to assess the volume of business themselves; university will not guarantee any minimum/maximum business. The Cost of the visit shall be borne by the bidder/applicant.
- 26 The Food Chain vendor will have to attach attested photocopies of the distributorship/agency given to him by company for running the particular business with tender documents. Certificate from the principal party is needed for franchising.

### **Other Terms and Conditions**

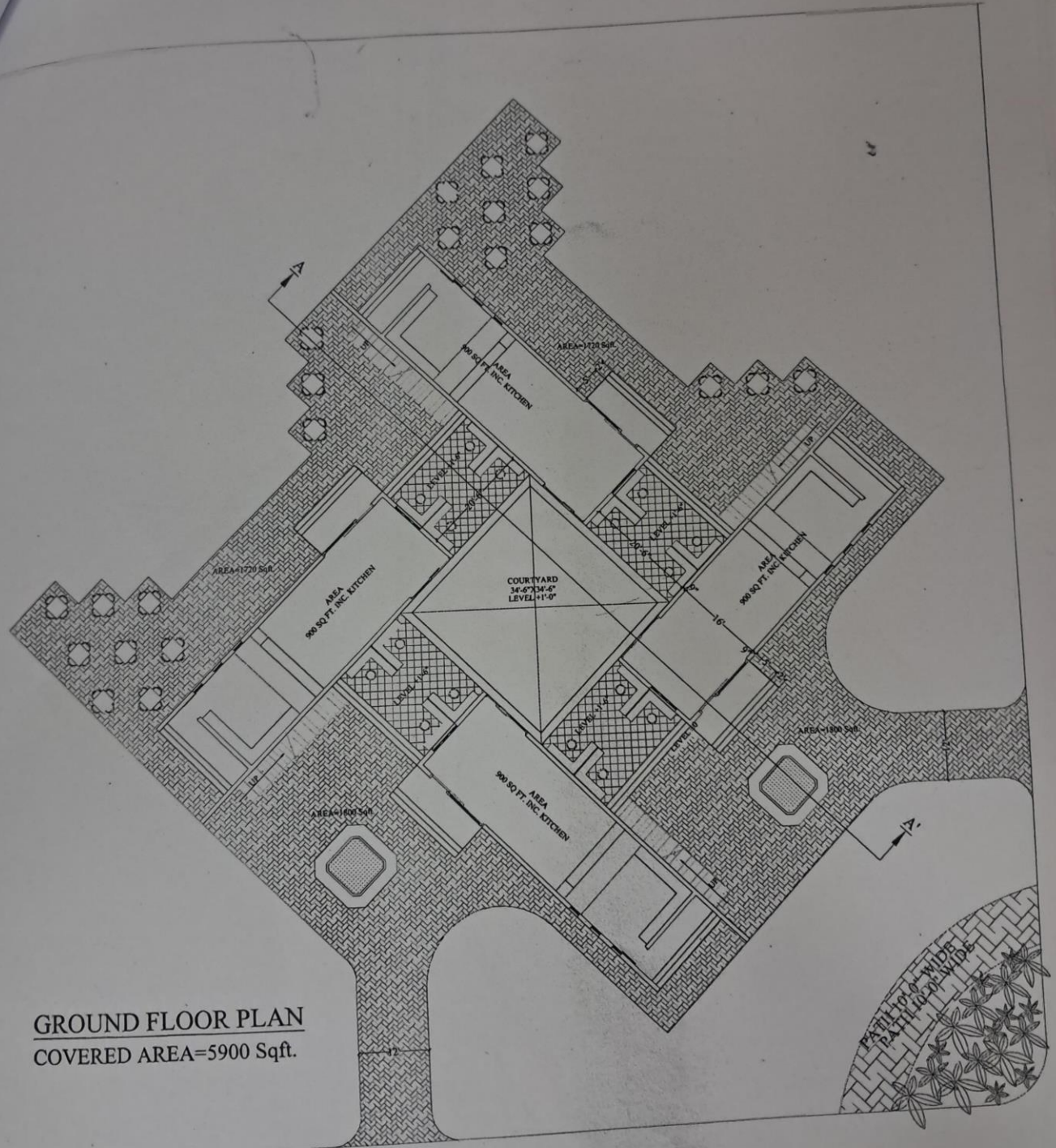
The security amount equivalent to 3 months of rent (quoted by the bidder) should be deposited by the successful bidder after the allotment in the form of Demand Draft in the favor of **Registrar, Guru Nanak Dev University, Amritsar**. In case of unsuccessful bidders, the Earnest Money Deposit will be returned without any interest. **The Earnest money of successful bidder will be adjusted into Security amount which is refundable (non-interest) after completion of contract after handing over the possession of the Food Court and settlement of all the dues.**

1. The contract would be for duration of 5 Years (but initially for one year) renewable/extendable annually on the basis of satisfactory service/work/performance after completing every year. The license fee/monthly rent (GST, water charges, electricity charges, and all applicable taxes extra) shall be enhanced @ 5% every year. Renewal of agreement shall be the discretion of the university by raising the license fee/monthly rent as applicable at the time of renewal.
2. The Food Court will be allocated on the basis of maximum rent quoted by the eligible bidder. Minimum bid value will be Rs. 35000/- for each unit.
3. The First installment of rent shall be due and payable by the successful vendor from the start of 3<sup>rd</sup> month of signing the agreement or from the start of operation, whichever is earlier.
4. Food Court must be operationalized by the successful vendor/bidder within 2 months after allotment.
5. The rent would be payable quarterly (in advance) before starting the next quarter.
6. In the event of rent being not paid by the due date along with GST, electricity, and water charges, the Contractor shall be liable to pay penalty @ 10% of the unpaid amount.
7. The successful vendor will take all necessary/mandatory clearances, permits etc., which are required for Food Court, as mandatory by Food Safety and Standards Authority of India (FSSAI)/ Food Safety and Standards Act, 2006.
8. The firm shall not assign or sublet the Food Court or any part of it to any other person or party.

9. The Contractor shall submit an affidavit within 15 days of the acceptance of the allotment letter on a stamp paper (non-judicial) of as per Punjab Government rule.
10. The Contractor will pay necessary rent/charges/taxes (as applicable) according to the university or any other Government authority for running the Food Court directly to the university.
11. The contractor shall pay Electricity Charges to the university on the basis of meter reading. Expenditure for installation of Sub meter will be borne by the vender.
12. The contractor shall pay water consumption charges @ 1000/- per month (fixed) (GST extra).
13. If the Contractor wants to discontinue the Contract, he/she shall have to give a three months' notice with enough justified reasons acceptable to the Registrar, In case he quits without the required notice then his security will be forfeited. He/she will still have to return the location in good condition.
14. All or any of the power and rights exercisable by the GNDU, Amritsar in respect of tender shall be exercised by the Registrar, GNDU, Amritsar and the contractor shall not have objection whatsoever in respect thereof.
15. No additional space shall be allowed and contractor/ vender must keep their goods inside the Food Court and there will be no encroachment/additions and alternation in any manner whatsoever. Eating is not allowed beyond dining area.
16. Addition or alteration/ modification of anything in physical structure of the space provided are not permissible in any manner without valid written order from the Registrar.
17. The Food Court shall be subject to inspection (as per specified inspection Performa) at any time without any notice to the contractor by the committee.
18. The sale of Narcotics is strictly prohibited in Food Court. Further, smoking and consumption of alcohol/intoxicants/non-veg in the premises is strictly prohibited. Declaration regarding the same to be obtained from vendor.
19. Any damage to University Property during the contract period will have to be borne by the Contractor/vendor as decided by the university authority
20. The vendor/contractor shall employ /staff who are medically fit (as certified from University Health Center) and wear a badge of his/her name while on duty. The said Uniform and badge shall be provided by the allottee at this own cost.
21. During the course of contract, if any of allottee personnel are found to be indulging in any illegal/anti-social/corrupt practices, the university shall be entitled to terminate the contract immediately.
22. The vendor/contractor will be allowed to carry his material/own furniture when the contract is over but subject to obtain the NOC from the university.
23. Time to time, the feedback report will be taken form students/teaching/non-teaching staff in term of rates, quality, hygiene (the blood samples of vendor may be collected) cleanliness and conduct of allottee and its staff. The overall performance will be assessed by allotment committee.

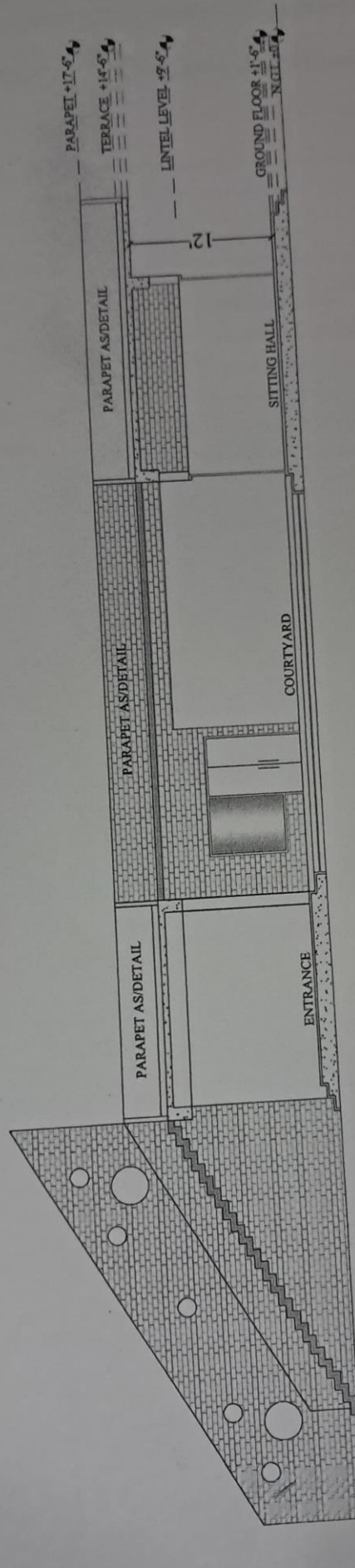
**Responsibilities/Liabilities of Contractors:**

- i. Hygiene conditions shall be maintained, all waste food should be removed from Food Court on a daily basis.
- ii. The successful bidders also has to ensure the maintenance and cleanliness of common washrooms of food court by their own. The cleanliness and maintenance of dining areas will also under the responsibility of the successful vendor.
- iii. Construction of Food Courts on the provided space to customize with all equipment's like refrigerator, oven, dispensers, display/showcases etc. is the sole responsibility of the contractor.
- iv. Arrangement and provisions as well as maintenance of ovens/fridge/or any other appliances installed by contractor for Food Courts for selling prepared food and beverages items purposes etc. will be the sole responsibility of the contractor.
- v. The contractor has to ensure the cleanliness of the floor & platform in kitchen, store, service, and utensil washing area. They have also to ensure that the area under their control is free from flies/insects.
- vi. The quality of the food items can be checked by the Inspection Committee of university at any time and in case material being used for preparation and prepare food items are found sub-standard, the appropriate action will be taken by the university.



GROUND FLOOR PLAN  
COVERED AREA=5900 Sqft.





SECTION-A-A'