

Guru Nanak Dev University, Amritsar
Department of Pharmaceutical Sciences

No. 640-645/Program

Dated: 23/09/2025

Subject: Sealed quotations for the supply of one Desktop computer and One 3 in 1 printer and one UPS

You are informed that the Guru Nanak Dev University, Amritsar invites SEALED QUOTATION from eligible bidders for the supply one Desktop computer and one 3 in 1 printer and one UPS

Sr. no.	Items/Goods Specification	Quantity
1.	Desktop computer Desktop PC core i5 13 th Generation 16GB DDR-4 RAM, 512GB SSD card, 21.5" LED, Window 11 Pro + MS office 2021, Wired Keyboard Mouse Kit, One year or more warranty Preferred Brand:- HP/ Dell/Acer/Lenovo	01
2	3 in 1 printer Fast Print, scan, and copy high-quality black and white documents Preferred Brand:- HP/ Canon/ Epson/ Samsung	01
3	UPS 1KVA Preferred Brand:- Microtek /APC/Luminous/ Zebrionics	01

Terms & Conditions:

1. Quotations should addressed to Head, Department of Pharmaceutical Sciences, Guru Nanak Dev University, Amritsar-143005, so as to reach this office latest by **Oct 3, 2025 (Friday) at 04:30 p.m.** under registered post/courier duly superscribed on the envelope "Quotation for one Desktop computer and one 3 in 1 printer and one UPS"
2. Rates should be inclusive of all taxes, Excise Duties, levies, Packing & Forwarding, Freight, Local carriage etc. on F.O.R., G.N.D. University, Amritsar; otherwise quoted price will be treated as all inclusive. Rates should be written both in words and in figures.
3. The institutional discount should be mentioned clearly.
4. The Quotations shall be written legibly and the free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory.
5. Bids received within the due date only will be entertained.

6. The quotation should be valid for a period of 60 days for acceptance from the date of opening of the bids and Bidders cannot withdraw their offer once it is submitted.
7. The Bidder/Supplier/Firm must have a valid GST registration number.
8. The vendor may quote the items, which meets the requirements and specification along with the layout, make, model, material specifications, dimensions, brochures, photo catalogues of items along the quotation.
9. Product shall be got approved from the committee before supplying the material.
10. If the due date falls on a holiday, then the quotation will be received on the next working day.
11. The **warranty period should be clearly mentioned** on the warranty certificate/document.
12. GNDU Committee also reserves the right to accept/reject the offers or cancel the whole proceedings without assigning any reason whatsoever. In case of any dispute, the matter will be referred to Vice-Chancellor, Guru Nanak Dev University, Amritsar whose decision will be binding and final. Bidders are not entitled to claim any damage or compensation in case of such cancellation.
13. Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Amritsar jurisdiction only.
14. The delivery and installation of one Desktop computer and one 3 in 1 printer and one UPS in Department of Pharmaceutical Sciences, Guru Nanak Dev University, Amritsar-143005 shall be made within 15 working days of the issue of the supply order, failing which the order will be withdrawn.
15. In case of any mishappening/damage to material and supplies during the carriage of goods, the supplier has to replace it with new supplies immediately at his own risk. G.N.D. University, Amritsar will not be liable to any type of losses in any form.
16. The payment process will be started after the successful installation and working.

Prof. (Dr.) Preet Mohinder Singh Bedi

Head, Deptt. of Pharma. Sciences

On Leave
Dr. Amrit Pal Singh

A.R (Accounts)

Dr. Rawal Singh Aulakh

Store Incharge

Head, Deptt. of Pharma. Sciences
Head,
Deptt. of Pharmaceutical Science
Guru Nanak Dev University,
Amritsar-143 005.