



VERKA

# GURU NANAK DEV UNIVERSITY COLLEGE VERKA - 143501 AMRITSAR

(Post graduate, Multi-faculty, Co-educational)

Recognized under 2F & 12B Act of UGC (MHRD)



GURU NANAK DEV UNIVERSITY COLLEGE VERKA	
DISPATCH NO:	13803 / VERKA
DATE	18-8-2025
SIGNATURE	

The Quotation must be sent in a sealed cover super-scribed with our reference number and due date of opening, failing which the Quotation will be rendered invalid.

## NOTICE INVITING QUOTATION

Quotations are invited for the supply of following items as per given specifications through "Indian Registered Post Only" in a sealed cover super-scribed: "Quotation for the supply of Printer, Digicam, and Laptop". The quotations should reach the Office of OSD, Guru Nanak Dev University College, Verka, Amritsar, Near DAV International School, Verka Bypass Punjab PIN 143501, latest by 02.09.2025 upto 3.00 pm

Sr. No.	Item Name with specifications	Quantity	Price per Unit (inc. GST and other Taxes)	Amount
1.	All in One A4 Printer(Black and Colour (Print, Scan, Copy, Wi-Fi) Print Speed upto 12 ppm (Black) and 5 ppm (Colour) Preferred Brand: Hp/Canon	01 Pc		
2.	Digicam Effective Pixel 20.2 MP, Display Size 3, IXUS 285, 01 yr warranty Preferred Brand: Sony/Canon/Nikon	01 Pc		
3.	i7 13 <sup>th</sup> Gen, 16GB DDR4 RAM, 512GB SSD, 15.6" Ms win 11 Home, MS Office. Preferred Brand: Hp/Dell/Acer	01 Pc		

### Note:

- The quotation should be valid for a period of 60 days for acceptance from the date of opening of the bids and Bidders cannot withdraw their offer once it is submitted.
- Rates should be inclusive of all taxes, Excise Duties, Levies, Packing & Forwarding, Freight, Local Carriage etc. on F.O.R. Guru Nanak Dev University College Verka, Amritsar.
- Only Bill payment will be made in INR after successful installation.
- No advance payment will be made in any case.
- Quotations received within the due date will only be entertained.
- The institutional discount should be mentioned clearly.
- The Purchase Committee reserves the rights to reject any of the quotation without assigning any reasons.
- The supplier/Firm must have a valid GST registration number.
- If the due date falls on a holiday, then the quotation will be received on the next working day.
- The warranty period should be clearly mentioned on the warranty certificate/document.
- Authorized signatory should sign on all the pages. Quotation without authorized signatures or seal of the firm shall be rejected.
- The University reserves the rights to cancel the order if it is found at any later stage that the supply is not being made as per specification & satisfaction and the payment shall not be made for the received goods.

Dr. Manjit Kaur  
Project Director

Date: 18.08.2025

Mrs. Puneet Randhawa  
Asst. Prof. in Charge  
Guru Nanak Dev University College  
Verka (Amritsar)