

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Proceedings of the IQAC committee meeting held on 29th September, 2016 at 3:30 pm in the Committee Room of the Office of the worthy Vice-Chancellor.


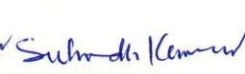


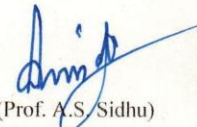
The worthy Vice-Chancellor welcomed the committee members to the meeting.



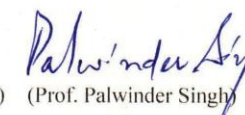
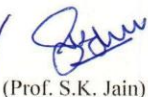
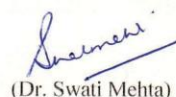
The following matters were discussed and approved:

1. Members were apprised that following tasks were accomplished by the Office of IQAC in the last quarter (July-September, 2016):
 - 46th Annual Report of the University; Information for 'Universities Handbook' to Association of Indian Universities (AIU); The Association of Commonwealth Universities' Annual Online Benchmarking Exercise - ACU Measures; 'Pay Review Committee Questionnaire' of UGC-MHRD; 'Assessing the Participation of Women in Science & Technology within University System in Six States of Northern India', DST, Government of India; 'National Survey on Resources Devoted to Science & Technological Activities 2015-16', DST, Government of India; 'Details of total population available in our Institution', National Project Implementation Unit (NPIU); 'Highlights and Achievements of the University', University's Placement Brochure; 'Data on International Students in Indian Universities', Association of Indian Universities (AIU).
2. Members were acquainted with the status of initiatives discussed in last meeting.
 - 'Grievance Redressal Cell' web portal launched on the University's website; University Departments organized 'Orientation Day' for the new entrants to make them familiar with the university system; 'Class Committee Meetings' have been started by Heads of University Departments to address the students' issues of their departments; Mentoring System has been adopted by the University. Mentors have been allotted to the students to advise them in matters related to their day to day activities in the University; Nodal Teacher has been appointed for 'Gender Champions' and applications have been received from students for becoming Gender Champions who will act as responsible leaders to facilitate an enabling environment in the University where girls are treated with dignity and respect; Office of the Dean (Academic Affairs) has initiated monthly meetings with HoDs; Hostel admission has been made online; Process of publishing University News (Quarterly) has been initiated by Public Relations Office; 'No Due Form' of final year students has been linked with the Office of Alumni Association so as to have easy traceability of our alumni; Instructions have been issued by the Office of Registrar to the Engineering Department to make the campus buildings differently-abled friendly by construction of ramps on the ground floors; University security staff has been provided with one patrolling vehicle; 'Helpdesk for Hostel Information' at the counselling site by volunteers of NCC; Five villages have been adopted by NSS; Meeting with District Education Officer (Senior Secondary), Amritsar was held in the context of organizing lectures of University faculty in schools of rural areas to meet our social obligation; University Master Plans (Maps) installed at two places in the campus; Software for taking online students' feedback is under process in the Computer Centre.
3. Members appreciated the work of Capacity Enhancement Programme being run by the University and suggested to accord approval to Associate Institutes having sufficient number of students to effectively monitor their quality aspects.
4. Proposed to provide funding required by the Nodal Teacher 'Gender Champions' by the Office of Dean Students' Welfare to undertake various activities (focused group discussions, debates, poster competitions, screening of documentaries, etc). Teacher incharges may be deputed at department levels to coordinate activities related to this programme.


5. Stressed on the need to encourage departments to include members from industry/employer in their respective Board of Studies (BOS)/Board of Controls (BOC) for curriculum development.
6. Proposed to initiate meetings of HoDs with industry/employer to understand their job related requirements.
7. Proposed upgradation of infrastructural facilities related to internet.
8. Encourage formation of Students' Clubs (Creative writing, Speaker Forum, etc.) in the campus under the guidance of the Office of Dean Students' Welfare.
9. Proposed to review status of MoUs annually, encourage patent submission and systematically promote University-Industry Interaction Centre.
10. Culture of taking feedback from various stakeholders like faculty, support staff, parents, retired teachers, alumni needs to be introduced.
11. Encourage the faculty to give open presentation of their experiences/research work undertaken during post-doctoral fellowships/participation in international conferences, etc.
12. Proposed circulation of advertisements (in e-format) of various jobs/fellowships by Placement Cell to teaching departments.
13. Teacher Incharges (IQAC) need to be deputed at departmental level to assist the working of IQAC Office.
14. Training Courses in Public Dealing for Security Staff of the University needs to be conducted in the UGC-Human Resource Development Centre on regular basis.

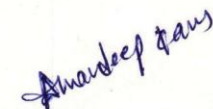
The meeting concluded with vote of thanks to the Chair by Prof. Avinash Kaur and the members applauded the Office of IQAC for timely submission of all the documents/reports to various agencies.

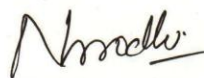





 (Dr. Inderjit Kaur) (Prof. Subodh Kumar) (Prof. Suninder Tung) (Prof. Avinash Kaur) (Prof. A.S. Sidhu)

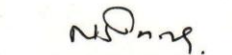





 (Prof. Gurpreet Bal) (Prof. Raminder Kaur) (Prof. Palwinder Singh) (Prof. S.K. Jain) (Dr. Swati Mehta)



 (Dr. G.K. Gahlay)


 (Mr. H.A. Dar)


 (Ms. Amandeep Kaur)


 (Prof. N.S. Sodhi)
 Director (IQAC)
 Member Secretary


 (Prof. N.S. Tunig)
 Dean (Academic Affairs)


 (Prof. A.S. Brar)
 Vice-Chancellor
 Chairperson, IQAC