

Guru Nanak Dev University, Amritsar

Form for applying for admission to Degree in Absentia

1. Candidate applying for admission to degree-in-absentia should get the certificate given overleaf attested by the following:-(i) Head of the Teaching Deptt. of Guru Nanak Dev University OR (ii) Principal of a College affiliated to this University OR (iii) An officer of this University not below the rank of Assistant Registrar in the case of University employees. Regular students should get their forms attested from the Head of the institution.
2. Fee for degree-in-absentia before Convocation is Rs. **3000/-** and fee for degree-in-absentia after Convocation is Rs. **300/-**. Fee should be remitted in favour of Registrar, Guru Nanak Dev University, Amritsar.
3. All the particulars required below should be carefully filled-in by the applicant preferably in Block Letters. The office will not be responsible for any delay in case the form is not complete in all respects.

<ol style="list-style-type: none"> 1. Name of the applicant (Block Letters) 2. Man or Woman 3. Father's Name (Block Letters) 4. Name of the examination 5. Year and Month of passing 6. Roll No. 7. Registered No. 8. Name of the College/Teaching Deptt. 9. In case of Private candidate, name of the District/State 10. Marks obtained 11. Division 12. No., date and value of the Postal orders—(The Postal Orders must be drawn in favour of the Registrar, Guru Nanak Dev University, Amritsar, and should be crossed before despatch.) 13. University fee receipt No. and date (if the fee has been paid in cash or has been acknowledged by this office.) 14. No. and date of M.O., if any 15. Address on which the Degree should be sent. 	<ol style="list-style-type: none"> 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____ 9. _____ 10. _____ 11. _____ 12. _____ 13. University Receipt No. _____ Dated _____ 14. _____ 15. _____ _____ _____ _____
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Date _____ 200

(Signature of the candidate)

Please write in Block Letters: Name and Full Address for despatch of degree in opposite column.

Name _____

Address _____

P.T.O.

1. The attesting Officer must affix his official stamp.
2. No one should attest the application of his/her own wife/husband/son/daughter/brother/father/ mother/sister.
3. Application for degree in absentia before convocation should be got attested by the concerned Head of the institution.
4. No person is entitled to apply on behalf of another person.

CERTIFICATE

I certify that the applicant _____
 son/daughter of Shri _____ is
 the same person who passed the _____ Examination
 under particulars mentioned overleaf.

I further certify that I am -

- i) Head of the Department of _____ ----- ___Guru Nanak Dev University,
 OR ii) The Principal of _____ College.

The College is affiliated to the Guru Nanak Dev University.

- OR iii) An Officer of Guru Nanak Dev University holding the rank of _____

Full Name of Attesting Officer
 (in block letters)

Signature _____

(Official Stamp)

Designation and
 Full Address

Dated _____

For Office use only

Particulars checked, may be released please

O.S. (Cert.)

Asstt. (Cert.)

Dealing Official

Price: Rs. 200/-

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