



GURU NANAK DEV UNIVERSITY, AMRITSAR

Application for the allotment of Teachers Holiday Home, Dalhousie

(Telephone No. 01899-242236)

1. Name of applicant
2. Designation
- (Please attach photo copy of Identity Card)
3. Name of the College/Univ. Deptt.
4. Number of Rooms required
5. Period of stay From To..... Total nights.....
6. Details of members who will stay in the Holiday Home alongwith the applicant :

	NAME	RELATION	AGE
1)
2)
3)
4)
5)
6)

NOTE : (Only 2 Adults & 2 Children below the age of 10 years are allowed to stay in one Room)

1. It is certified that I am an Permanent employee of the College/University Campus
2. It is certified that I will stay in the Holiday Home for the said period alongwith my family/guests mentioned above.
3. It is certified that the members/children mentioned at Sr.No.....are fully dependant upon me and they are not in any kind of job/have no source of income. In case of parents, it is further certified that they have no source of income/pension and are fully dependant upon me.
4. I declare that the particulars given above are correct.

Dated.....

**Recommended & Certified
That the applicant is permanent
Employee of the college**

.....
(Signature of applicant)

Complete Address

Signature College Principal
(with Seal)

Mobile No

.....
FOR OFFICE USE ONLY

Submitted for sanction of accommodation as above, please.

Concerned official

Director Youth Welfare
G.N.D.University, Asr.

Issued Permit No.....Dated.....and rent deposited Rs.....of.....rooms.....days

**UNIVERSITY TEACHERS HOLIDAY HOME
SOME IMPORTANT INSTRUCTIONS**

- Only the applicant alongwith family/guests is allowed.
- The adhoc/teachers on contract of the University & its affiliated colleges and of other universities/affiliated colleges are not allowed to make use of Teachers' Holiday Home.
- The allotment shall be made upto maximum of 5 (five) days..
- During the Season time-from 1st April to 15th July not more than 2 Rooms will be allotted to a person – One room will be of odd number and other of even number. However with the special permission of the Vice-chancellor, one additional room will be allotted. Except above said dates during the year, 3 rooms can be allotted. However with the special permission of the Vice-chancellor one additional room will be allotted.
- Application for allotment of accommodation should be addressed to the Director Youth Welfare ordinarily a month in advance alongwith rent charges. 'First come First served' will be the criteria of allotment.
- Rent of accommodation received will not be refunded on cancellation of Reservation of Holiday Home, in any case.
- The applicant should show the Identity Card to Attendant/Caretaker for Identification.
- Meals shall be served in the Mess with prior intimation to the person/s on duty in the Holiday Home as per menu & rates approved by the University from time to time. Otherwise they will have to make their own arrangements.
- Meals will be served strictly as per time given below :
Bed Tea : 6.30 am to 7.00 a.m. Breakfast : 8.00 am to 10.00 am
Lunch : 12.30 pm to 2.30 pm. Dinner : 7.30 pm to 9.00 pm
- There will be no room service except bed tea.
- Use of alcoholic drinks, other intoxicants and smoking in the Holiday Home is strictly prohibited.
- No one suffering from an infection of a contagious disease shall be permitted to stay in the Holiday Home.
- The occupant(s) will be responsible for the safe custody of the furniture and other articles lying in the suites/rooms.
- The University will not be responsible for any mis-happening during the stay in the Holiday Home.
- Any infringement of rules will be taken serious notice of.
- If the applicant is unable to accompany their guests, then accommodation will be allotted in exceptional cases only to the close relatives of Teachers, 'A' Class Officers for 3 days, if accommodation is available, with the special permission of the Vice-chancellor and undertaking will be given by the applicant. In this case the rent charges for Guests shall be Rs.600/- per day per room during the year.
- The Driver of the applicants/Guests will be allowed to stay in the Driver Room of Students Holiday Home, if the accommodation is available and rent will be charged @ Rs.100/- per night per head.

RENT OF ROOM IS AS UNDER :

(a)	Teachers of G.N.D.University & its affiliated Colleges	Rs.400/- per day per room.
(b)	'A' Class Officers of G.N.D.U. & its affiliated Colleges	Rs. 500/- per day per room
(c)	Teachers & 'A' Class Officers from other Universities/ Affiliated colleges	Rs.600/- per day per room
(d)	Guests of Teachers/'A' Class Officers of GND University/ Affiliated colleges and other other universities/affiliated colleges	Rs.600/- per day per room
(e)	Retired Teachers/'A' Class Officers of GND University/ Affiliated colleges	Rs. 300/- per day per room
(f)	Retired Teachers/'A' Class Officers of other Universities/ Affiliated Colleges	Rs. 400/- per day per room

Check Out Time : 12-00 Noon

Check in Time : Upto 10.30 p.m.



GURU NANAK DEV UNIVERSITY, AMRITSAR
 (Application for the allotment of Students Holiday Home, Dalhousie - Tel. No. 01899-240680)
FOR STUDENTS

1. Name of College/ Univ. Department with address & Phone Number
2. Period of Stay From.....To.....Total nights.....
3. Number of students who will stay at Holiday Home (please attach list duly Signed by H.O.D./College Principal) MaleFemale.....Total.....
4. Number of Teachers accompanying the Students (**Only permanent teachers are allowed**) Male.....Female.....Total.....
5. No. of Dormitory required
6. Number of Rooms required for Teachers
7. Name of overall Contingent Teacher-Incharge & address (in full)
 Telephone/Mobile Number

Certified that students(as per list attached) are bonafide students of this college/department and teacher accompanying the students are permanent employee.

Dated.....

.....
 Signature of Contingent Teacher-Incharge

.....
 Signature of College Principal/ Head of Department (with Seal)

FOR OFFICE USE ONLY

Submitted for sanction of accommodation as above, please.

Concerned Official

Director Youth Welfare
 Guru Nanak Dev University,Asr

Issued permit No..... dated.....and rent deposited Rs.....
 for.....Rooms/persons for.....Days.

**UNIVERSITY STUDENTS HOLIDAY HOME
SOME IMPORTANT INSTRUCTIONS**

- Only parties of the students under the leadership of Lecturer from affiliated colleges/Teaching Departments duly recommended by the Principal of the College/Head of University Teaching Deptt. Shall be permissible. Maximum 100 students can be accommodated at a time. Guests or other members of the family of students/teachers shall not be permitted to stay in during tour/camps. Students will be allowed to stay in the Holiday home, if they possess College/University Identity Cards with them.
- The adhoc/teachers on contract of the University & its affiliated colleges and of other universities/affiliated colleges are not allowed to make use of Students' Holiday Home.
- If accommodation is vacant and students are not likely to make use of it during a certain period, , the Director Youth Welfare will make allotment of accommodation in the Holiday Home to the Principals, University employees and of the affiliated colleges whether of the teaching or Administrative side (including those retired from the University and College service)
- The allotment shall be made ordinarily up to a maximum period of a week in order of priority determined on the basis of date of receipt of application along with rent prescribed in advance. Application for allotment of accommodation shall be entertained a month in advance.
- The Director Youth Welfare will make the allotment keeping in view :
 - a) The order of priority on the basis of date of application received along with rent prescribed.
 - b) The desirability or rotating the allotments, preference being given to those who could not be given accommodation in the previous year/s.
- If the University needs the accommodation and cancels the reservation, then 100% refund be allowed.
- **Meals** shall be served in the Holiday Home Mess if the number of persons is not more than 10 on payment of charges in advance as per menu and rates approved by the University. (Prior intimation to the person/s on duty in the Holiday Home for supply of meals will be necessary). Otherwise they will have to make their own cooking arrangements. Only cooking utensils shall be provided. There will be no room service.
- Use of alcoholic drinks, other intoxicants and smoking in the Holiday Home is strictly prohibited.
- No one suffering from an infection of a contagious disease shall be permitted to stay in the Holiday Home.
- The occupant(s) will be responsible for the safe custody of the furniture and other articles lying in the suites/rooms.
- The University will not be responsible for any mis-happening during the stay in the Holiday Home.
- Any infringement of rules will be taken serious notice of.
- **NOTE** : No D.J. System/Music system is allowed in the Holiday Home.
- Research Scholars of University Campus can also make use of Holiday Home for their research work, if accommodation is available and their application for reservation of Holiday Home must be signed by the Head of the Department

RENT OF ACCOMMODATION IS AS UNDER :

(a)	Students of affiliated Colleges and University campuses/ Research Scholar of Univ. Campuses/Employees in service or retired of University /affiliated colleges service	Rs. 50/- per head per day for Dormitory (Only floor Durries or cots will be provided. No Bedding shall be provide Rs.400/- per day per room.
(b)	Students of Other Institutions and Employees in Service or retired of other institutions	Rs. 75/- per head per day for Dormitory (Only floor Durries or cots will be Provided.) No Bedding shall be provide Rs. 500/- per day per room
(c)	Retired Teachers/'A" Class Officers of GND University/ Affiliated colleges	Rs. 300/- per day per room
(d)	Retired Teachers/'A' Class Officers of other Universities/ Affiliated Colleges	Rs. 400/- per day per room



GURU NANAK DEV UNIVERSITY, AMRITSAR

(Application for the allotment of Students Holiday Home, Dalhousie - Tel. No. 01899-240680)

FOR EMPLOYEES

1. Name of applicant
(Only permanent employee is allowed)
2. Designation
(Please attach photo copy of Identity Card)
3. Name of the Univ. Branch/Deptt./College.....
4. Number of Dormitories required
5. Number of Rooms required
6. Period of stay From To.....Total nights..... ..
6. Details of members who will stay in the Holiday Home alongwith the applicant :

	NAME	RELATION	AGE
1)
2)
3)
4)
5)
6)

1. It is certified that I am an permanent employee of the University/College.
2. It is certified that I will stay in the Holiday Home for the said period alongwith my family/guests mentioned above.
3. I declare that the particulars given above are correct.

Dated.....

Recommended & certified that the Applicant is an permanent employee

.....
(Signature of applicant)

.....
(Signature)
Head Department/Branch/
College Principal (with Seal)

Complete Address.....
.....
Mobile No.....

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Concerned Official

Director Youth Welfare
Guru Nanak Dev University,Asr

Issued permit No..... dated.....rent deposited Rs.....forRooms/persons
for.....Days.